ORLAND PARK

IT SENIOR SYSTEMS ANALYST – Department of Information Technology

Orland Park is a premier community located 30 miles southwest of Chicago's Loop with a residential population of nearly 60,000 and is the commercial and retail hub of the Chicago south suburban region. We seek a IT Senior Systems Analyst to provide technical expertise in the execution of the Village's strategic technology initiatives. The Village's strategic initiatives include increased automation of village processes and transitioning them to online services, and using technology to facilitate organizational improvement.

This position is responsible for design, implementation, administration, upgrades, security, and support for village enterprise software systems, including providing technical support and assistance to end users. The person in this position must be able to work in a team environment, and collaborate with software vendors to troubleshoot issues and request enhancements. Work is distinguished by the ability to perform business analysis in order to identify ways to better use software systems to improve staff efficiency and productivity, develop reports, and expand current software functionality. Also responsible for the security of the village's enterprise applications, and ensuring only authorized users have the appropriate access. This position reports to and receive direction from the Director of Information Technology.

The IT Senior Systems Analyst will provide technical support for a number of village wide enterprise software applications such as Innoprise ERP and Utility Billing; ActiveNet recreation management; Tyler Technologies Enterprise Asset Management; Tyler Technologies 311 / MyCivic 311 mobile application; as well as current implementation of Tyler Technologies ERP (Financials, Energov, Human Capital Management, Utility Billing).

This is an on-site job, with very limited teleworking permitted.

Excellent candidates will embrace the concepts of high performing organizations (HPO) and share a dedication and commitment to the Village of Orland Park's employee values which embody: integrity, communication, teamwork, professionalism and quality of life. Demonstrates ability to work effectively with employees, managers, vendors; performs other duties as required. Must be able to pass thorough background investigation including, but not limited to, criminal background check, credit check, drug testing, previous employment checks, neighborhood check, references and other inquiries.

This position requires a Bachelor's degree (B.S.) in Computer Science or related field along with three to five years of related application administration and supervisory experience. A Master's degree in Computer Science or Information Technology is preferred. Experience with Microsoft SQL database administration, custom report writing, business analysis, and providing software system support or an equivalent combination of training and experience is required. MCSA: SQL Server certification is preferred. IT project management experience preferred. Skills in the administration and support for enterprise financial, billing, permitting, human capital management software applications; knowledge and skills of software development languages such as HTML, Java, C++, C#; skills developing custom reports using report writing software such as SAP Crystal Reports and Microsoft SQL Reporting Services, or IBM Cognos; skills in troubleshooting, prioritizing, and diagnosing complex system issues and recommending resolutions; skills in identifying features, advantages and disadvantages of software applications in order to recommend solutions.

The Village of Orland Park offers a competitive salary +/- $90,000 depending on qualifications and experience. The Village also provides a comprehensive employee benefits package, which includes the choice of Blue Advantage HMO, Consumer Driven Health Plan (HDHP/HSA), and a traditional PPO Medical Plan administered through BlueCross and BlueShield of Illinois. The Village also provides a wellness program, dental, vision, life insurance and a flexible spending account program. Retirement programs include participation in the Illinois Municipal Retirement (IMRF) and the option to participate in the Nationwide 457(b) deferred compensation plan.

Apply online at [Jobs - Village of Orland Park](#) www.orlandpark.org.